



## Information sheet for graduates of undergraduate teaching for exmatriculation

At the end of the semester in which you pass the final examination, you will be de-registered in accordance with Art. 94 BayHIG.

### Attachments to your final certificate

You will receive the following additional documents with your final certificate:

- Certificate
- Diploma Supplement
- Transcript of Records
- Certificate of exmatriculation
- Pension certificate
- Personnel documents, if applicable
- Certificate of the dual study programme, if applicable
- State recognition if applicable (only Faculty of Social Work)
- Certificate of "Training of Instructor", if applicable

### Health insurance

Your "student health insurance" expires when your de-registration takes effect. You must inform your health insurance provider immediately of your de-registration and take out health insurance yourself. If you are unemployed, please contact your local employment agency or job centre.

### Educational support (BAföG)

If you receive benefits in accordance with the Federal Training Assistance Act, please inform the Office for Training Assistance responsible for you immediately of your de-registration.

### Pension insurance

Please keep the pension certificate in a safe place and submit it to the pension insurance institution immediately after taking up employment subject to pension insurance.

### Child benefit

If your parents are still entitled to child benefit due to your studies, the child benefit paying body must be informed of the end of your studies immediately.

### Inclusion in the database for graduates of University of Applied Sciences

All former students of Landshut University of Applied Sciences are invited to remain part of the lively university landscape, with all the opportunities for their professional and personal development. The university's Alumni Service aims to strengthen the network between alumni, students and the uni-versity. Information and the admission formalities can be found on the homepage: <https://www.haw-landshut.de/en/career-and-alumni/alumni>

### Student HAW account procedure

We would also like to inform you that your HAW account and all associated data will be completely deleted 6 weeks after the date of exmatriculation.