Application with Primuss

BASICS OF REGISTRATION AND APPLICATION FOR STUDY PROGRAMMES AT LANDSHUT UNIVERSITY OF APPLIED SCIENCES

Registration Online

www.haw-landshut.de/bewirb-dich

- Use the link to access the application page

- Perform registration

- Fill in all mandatory fields

- Confirm email

➢ On we go

Question section (personal data, previous education, previous studies)

Overview of online application

Select the course of study here:

Enter your personal information, educational background, curriculum vitae, etc. here:

At the application overview:

- Fill in all three tabs with the corresponding data and save them.

Selection of study programmes

Overview of online application

Sign in for Online Application

- Overview
- Settings
- Short instructions
- Logg off

Select the course of study here:

☑ Select a course of study

Enter your personal i~~____~~ **background, curriculum vitae, etc. here:**

☑ Personal information

☑ Educational background

☑ Information about your previous higher education

- Answer basic questions about studying
- Select study programme

Selection of study programmes
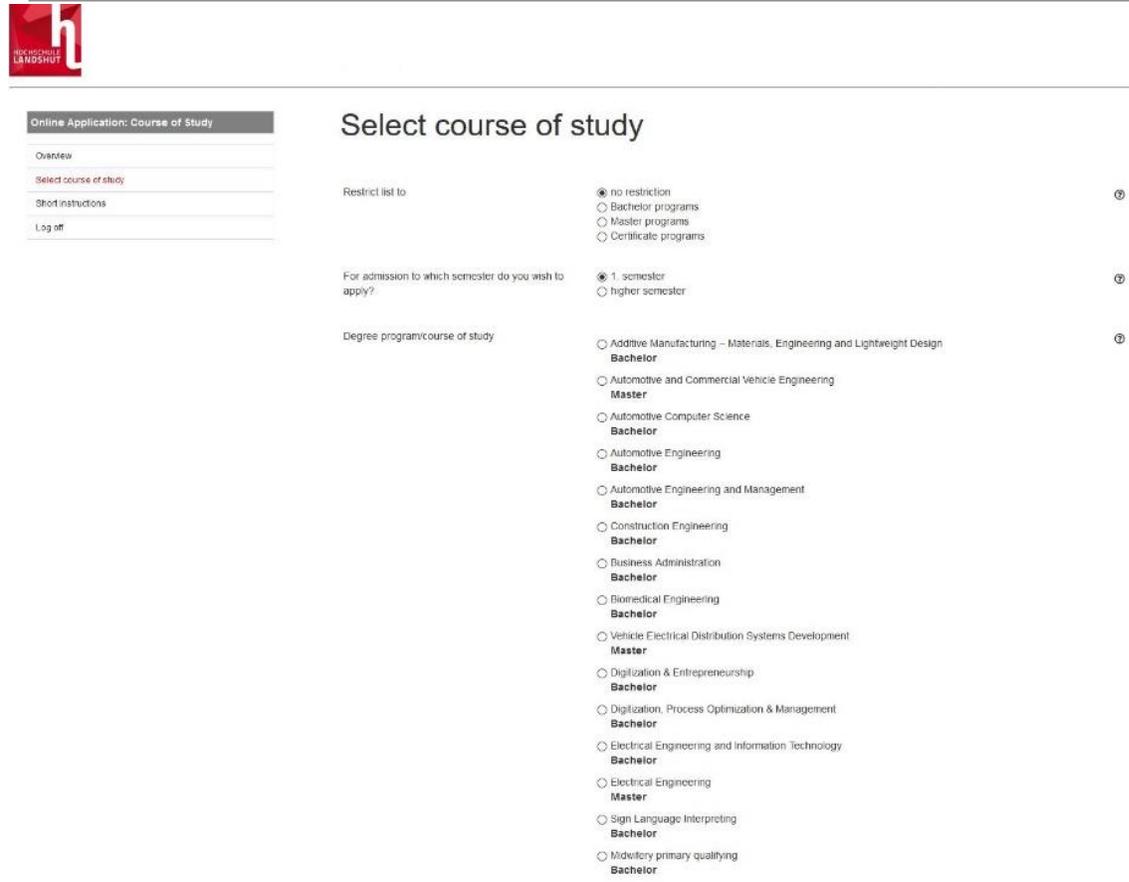
- Select the desired degree programme from the list
- o **Tip:** The list can be filtered by degree type and semester.
- Confirm the selected programme with Save
- Answer more questions and save

Upload documents

- Under Upload documents you will find the overview of the necessary documents

  o **Tip:** The list also shows the deadlines, corresponding study programmes, tips on the documents and status of the documents received.

List of documents

o In this overview, you can view the deadlines, receive notes on the documents and status of the documents

o In this case, all the required documents were successfully uploaded, checked by the HS and, as everything was in order, given an OK.

Sending the application

Jennifer Funk (jennifer.funk@haw-landshut.de)   DE / E

Overview of online application

Here you can upload your documents (certificate, internship certificate, etc.)

⬆ Upload documents

Select the course of study here:

Computer Science Bachelor 1. semester   🗑

✎ Edit this course of study   ⊲ send application

✎ Select a further course of study

Enter your personal information, educational background, curriculum vitae, etc. here:

✎ Personal information
✎ Educational background
✎ Information about your previous higher education

- When all data have been entered, your degree programme appears
- Submit your application as shown in the image below
- It is not necessary to send the documents by post!

o **Tip:** You can also check the progress of your application by clicking on the button at the top of the image.

➢**We did it!**